



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	
	SMAT's Shivanand College, Kagwad
• Name of the Head of the institution	Prof. B. A. Patil
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08339200023
• Mobile No:	9449480184
• Registered e-mail	shivanandcollegekagwad@gmail.com
• Alternate e-mail	bapatil@gmail.com
• Address	kagwad
• City/Town	kagwad
• State/UT	karnataka
• Pin Code	591223
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Rani Channamma University , Belagavi
• Name of the IQAC Coordinator	Dr. S. P. Talawar
• Phone No.	9880880383
• Alternate	9880880383

phone No.	
• Mobile	9880880383
• IQAC e-mail address	drsptalwar69@gmail.com
• Alternate e-mail address	shivanandcollegekagwad@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	<a href="http://www.smatrustshivanandcollegekagwad.co.in/aqar/Final%20AQAR%202019-20.pdf">http://www.smatrustshivanandcollegekagwad.co.in/aqar/Final%20AQAR%202019-20.pdf</a>
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/UNIVERSITY%20AND%20COLLEGE%20CALENDAR%20">http://www.smatrustshivanandcollegekagwad.co.in/ticker/UNIVERSITY%20AND%20COLLEGE%20CALENDAR%20</a>

<b>5.Accreditation Details</b>				
Cycle	Grade	CGPA	Year of Accreditation	Validity from
Cycle 1	B++	84	2005	28/02/2005
Cycle 2	B	2.34	2014	10/12/2014
Cycle 3	B+	2.55	2021	31/03/2021

6.Date of Establishment of IQAC	05/08/2005
---------------------------------	------------

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration
Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	<a href="#">View File</a>

9.No. of IQAC meetings held during the year	10
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No

• If No, please upload the minutes of the	<a href="#">View File</a>
---	---------------------------

meeting(s) and Action Taken Report	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

\*Organised International webinar on Current researches in Physics , One Day state level seminar/webinar on IIT , One day state level virtual workshop on Post accreditation initiative and four days training Program on Karnataka (halagannada) teaching. \* Preparation of Academic calendar of events at the beginning of academic year and induction of new entrants. \* Pratibha Puraskar function was organised for meritorious Students. Students were Felicitated in the Annual Day function who scored above 70% marks in aggregate. In the Annual Day function students who scored above 85% marks in aggregate were given Rs 1000 cash prizes by the Board of Management. \* Encouraged the students to participate in various competitive examinations organised by other colleges.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved**

Plan of Action	Achievements/Outcomes
Preparation of teaching plan	All the teaching faculty have prepared their teaching plans of their respective subjects.
Self defence program	On 7/1/2021 with collaboration of Police station, Kagwad self defence training was given to Ladies to protect themselves in critical conditions
Induction program for new entrants	Induction programs were conducted for Ist semester Arts , commerce and science students.
Pratibha Puraskar	Pratibha Puraskar was conducted for meritorious students (High Scorer) in the program who scores above 70% and specially gold medals for above 80% to 85% by management.
NCC and NSS activities	Regular NCC & NSS activities are conducted throughout the Academic year and where celebrated.
Feed back collection and analysis (Odd & Even sem)	Students Feedback on syllabus, teachers, Teachers feedback on curriculum were collected by using Google form and analysed .
Constitution and Voters Days Celebration	On 25th November celebrated constitutional day with theme of One Nation One Election. National Voters day was celebrated on 25th January to create awareness about the responsibilities of every voter in the nation.
Result Analysis	After the announcement of Semester exam results by university , result analysis was done and high scored subject teachers were honoured with felicitation and other incentives to improve the results in such manner.
Presenting and publishing Research paper by faculty and students in Seminars and conferences	The faculty and students were presented research papers and published in various Journals and books .
Cultural Activities	The students were participated in cultural activities like Debate, Quiz, Rangoli etc in the campus and outside the campus.

13. Whether the AQAR was placed before statutory body?	Yes
--	-----

• Name of the statutory body

Name	Board of Management , SMAT's Shivanand College, Kagwad
------	--

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2019-20	30/01/2020

**Extended Profile**

**1. Programme**

1.1	223
-----	-----

Number of courses offered by the institution across all programs during the year

<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>

## 2.Student

2.1	801
Number of students during the year	

<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>

2.2	1520
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>

2.3	162
Number of outgoing/ final year students during the year	

<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>

## 3.Academic

3.1	29
Number of full time teachers during the year	

<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>

3.2	29
Number of Sanctioned posts during the year	

<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>

## 4.Institution

4.1	20
Total number of Classrooms and Seminar halls	

4.2	1165992
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	111
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1.1.1 The Institution ensures effective delivery of curriculum designed by Rani Channamma University Belagavi.

1.The Institution has B.A. , B.Com and B.Sc Programmes. There are twelve departments namely History, Economic Pol-Science, Kannada, English, Marathi, Hindi, Commerce, Physics, Chemistry, Maths & Computer Science.

2.The Meetings of various departments are convened to distribute the various papers/courses semesterwise pre among the members on the basis of specialization and interest.

3.Teaching Plans are prepared by the teachers for effective delivery of Curriculum.

4.Special lectures, Seminars, Workshops, Competitions, Study tours are conducted.

5.Senior most faculty are involved in syllabus framing committees of RCU Belagavi as BOS members.

6.The institution offers four short term Certificate Courses namely Computer Literacy and Python certificate Computer Science, Spoken English Certificate Course by Dept. Of English and Indian Constitution for Competit. Pol-Sci.

7. Some faculty use ICT tools in teaching, learning process.

8. The Syllabus of certificate courses is prepared by BOS Committees and course Co-ordinators, constituted in

9. IQAC ensures effective delivery of Curriculum.

10. We have total 12 teachers in the BOS of Rani Channamma University, Belagavi as well as for certificate co

11. SC, ST Cell, Heritage Club, Red Cross, Red Ribbon, N.S.S., N.C.C., Student Welfare Department are effectiv  
sensitizing issues like Gender, Human, Moral and Ethical Values, Environment etc.

12. Our College is regularly collecting stakeholders' feedback on syllabus and analyses.

13. Two Hundred and Sixty students have enrolled for 4 Certificate courses.

14. College has organized One International Webinar, Two National Level, Two State Level Self Funded seminar  
workshop and One Orientation for Staff on curriculum related topics.

15. Institution conducts study tours, field visits and project works for development of practical knowledge o

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/1.1">http://www.smatrustshivanandcollegekagwad.co.in/ticker/1.1</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Reforms in Continuous Internal Evaluation (CIE) System at the Institutional Level  
Centralized Continuous Internal Assessment tests are conducted as per University Guidelines, One during 8th week and the other during  
semester and home assignments are given. Orientation on Evaluation Process: Students are made aware of the e  
the following initiatives:-

The orientation programs at the beginning of the semester through public address system of the college. Teach  
Continuous Internal Assessment evaluation procedures, Academic Calendar with Exam dates. Orientation on change  
evaluation process through Staff Meetings and displayed on the Notice Board. Result Analysis and Review Meet  
by the class teachers after every Continuous Internal Assessment Test. Pass percentage of each course is calc  
number of students appeared and passed in each course. The performance of the students is monitored by the P  
feedback is given to the concerned faculty members. The Principal conducts department wise Review Meetings to  
the improvement of students' performance. Progress Reports and Parents' Meetings: The institution is keen on  
the students and reports to Parents/ Guardians are advised to note the performance of their wards and take r  
Representation on the Board of Studies: The senior faculty members appointed by the University act as the mem  
BOAE and BOE. At every meeting, they suggest evaluation Reforms and discuss any discrepancy in the Board of  
of central valuation, the examiners have the facilities to represent any out of syllabus questions. Chairman  
take necessary action.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/UNIVERSITY%20AND%20COLLEGE%20CALENDAR">http://www.smatrustshivanandcollegekagwad.co.in/ticker/UNIVERSITY%20AND%20COLLEGE%20CALENDAR</a>

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	
Any additional information	

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	
Minutes of relevant Academic Council/ BOS meetings	
Institutional data in prescribed format (Data Template)	

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description

Any additional information

Brochure or any other document relating to Add on /Certificate programs

List of Add on /Certificate programs (Data Template )

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

265

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

115

File Description

Any additional information

Details of the students enrolled in Subjects related to certificate/Add-on programs

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the C

##### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, En into the Curriculum

Gender :

- The co-education system in our College prevents gender discrimination.
- Special Lectures creating awareness help to avoid the gender discrimination.
- Ladies' Association functions as a tool of women empowerment.
- Anti-ragging and Sexual Harassment Cell are conducting awareness programs and Grievances of the students
- Rangoli , Cooking, cultural and other Competitions are organized jointly for boys and girls..
- Both girls and boys are offered equal opportunities to participate in Moral Tests.

Human Values:

- Enrolment of names in the Voters' List.
- Grievances Redressal Cell takes active part by complying grievances .
- Activities are conducted on human rights.
- IC subject educates the students on Human and fundamental Rights.
- Human Rights and Environmental Studies subject educates the students on Human Values and Importance of En
- Awareness program to get AADHAR and PAN and to motivate the students compulsory voting.
- Morning Prayer helps inculcate values like co-operation, working together and peaceful life.
- The youth building units like NCC, NSS and YRC develop values of life in students.
- The Uniform dress code develops the feeling of oneness among the students.

Moral and Ethical Values:

Our College is founded by H.H. Shri Mallikarjun Mahaswamiji and run by Poojya Swamijis like Poojya Shiddhesw Sanagamdev Swamiji and now Shri. Yatishwarnand Mahaswamiji as Sole Trustees. BOM of our College consists of 1 Kadasiddheshwar Swamiji as Chairman, Poojya Shri Shradhanand Swamiji, Shri Istaling Swamiji as members. Thus Spiritual Discourses by all these Poojya Swamiji for the benefit of the students. Every year, on 12th January is observed to memorize the Spiritual Icon Swamy Vivekanand. Nadageete and National Anthem in every function nationalism . Lectures on Yoga, Meditation, Spiritual and Social Values are arranged. Personal touch with the faculty members is the strength of the institution to ensure high standards of moral and ethical and human v

Discipline committee watches students' activities and behavior and advises them to correct their mistakes. T by the Moral Panel by conducting moral, written and oral tests. PDCS subject helps students to develop profe communication skills. The subjects like Entrepreneurship Development, Auditing, and Company Secretary defini qualities and moral values. Computer Application Course enables to develop computer skills among students in Certificate courses offered, enable the students to gain knowledge about Human Values, Professional Ethics, ( Skills).

Legal Aid Programme and Competition on Reservation conducted in the college under Human Rights Cell.

Environment and Sustainability:

The campus is full of variety of trees and plants. It enriches the beauty and attraction. There are separate Gardens. Regular efforts are made to keep the Campus clean and green.

Adequate water is provided through public water supply and two bore-wells. A separate gardener is appointed . College got the Green Audit and the maintenance is done as per their suggestions.

File Description

Any additional information

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curricu

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description

Any additional information

Programme / Curriculum/ Syllabus of the courses

Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses

MoU's with relevant organizations for these courses, if any

Number of courses that include experiential learning through project work/field work/internship (Data Template)

### 1.3.3 - Number of students undertaking project work/field work/ internships

125

File Description

Any additional information

List of programmes and number of students undertaking project work/field work/ /internships (Data Template)

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description

URL for stakeholder feedback report

Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)

Any additional information(Upload)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and act available on website

File Description Documents

Upload any additional information

[View File](#)

URL for feedback report

<http://www.smatrustshivanandcollegekagwad.co.in/ticker/1.4%20action%20taken%20report%20on%20fee>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1520

File Description

Documents

Any additional information

Institutional data in prescribed format

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation po supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

798

File Description

Any additional information

Number of seats filled against seats reserved (Data Template)

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

Our institution has been adopting the below said methods to know the levels of students soon after the admis: institution organizes special programs for advanced & slow learners respectively. The admission committee co: office superintendent & librarian.

The College organizes orientation program for the parents and the students at the commencement of new batch: help the students and parents to get familiarized with the institution, curricular and co-curricular activit: regulations etc. Before the commencement of classes, the differential requirements of students are identified: earliest by way of a strategic approach.

In order to motivate both the slow learners and advanced learners workshops, seminars are organized to enhan: Guest Lecture is arranged for the students as to gain the knowledge about the experts to follow.

Advanced learners:

High performing students are identified on the basis of internal assessment, university examination, and inv

Students are encouraged to attend Webinars, Seminars & to participate in group discussions, technical Quiz or analytical and problem solving abilities in them and thereby, to improve their presentation skills. Motivati certification programmes.

Slow learners:

The Institute practices a robust student academic counseling process. During the time of admission Principal and the student to assess the need and aspirations. Further during the course of study, group of students are counseling. Departments conduct remedial classes; provide course notes for students who are slow learners and the verge of dropping out due to arrear subjects. Those students are given regular class tests in order to in the university exam, Further faculty members revise the tough topics as per the students requisition and pro and discuss the way of presenting the answers in the exam to score marks.

File Description	Documents
Link for additional Information	
Upload any additional information	

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
801	33

File Description	Documents
Any additional information	

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing

Response :

Student Centric Methods -

The following methods are decided by the teacher.

1. Learners background, ability to learn new things mainly diagnostic tests and mentor inputs.
2. Selection of better learning resources such as ICT etc

Apt methods are noted in the lesson plans of the various subjects of the syllabus. Following are some of the the students' benefit.

Experiential Learning :

The students of Arts, Commerce and Science stream study difference subjects of their choice. Specially the s commerce study their subjects differently. They along with their theory classes visit industries, private fi by they get practical knowledge. Even students of Arts stream visit some historical places and gain practical subject. Totally our students learn new things practically.

Participative learning :

Participative learning method has been introduced in the class room activities. Students while studying theo operative societies, private banks and local government offices and there by they get practical knowledge and of learning students actively participate themselves with the course through conversation.

Problem Solving methodologies have been incorporated mainly for commerce and science students. The subjects Mathematics and Physics etc. In short, the institution has ensured in the implementation of various students them the proper use of e-learning resources. As per government and university guidelines and circulars, 40% adopting students centric methods.

File Description	Documents
Upload any additional information	
Link for additional information	

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Responses : Learning Management System and E-Learning resources.

In the present scenario of education, information and communication technology role is vital, in the process e-learning.

The teaching faculty make best use of ICT tools which are made available in the college. By the use of ICT to lecture effective. On the part of the students this new method of learning makes them attentive.

The teaching faculty make their plan of teaching, lab, manuals, university question banks with solutions made beginning of the each semester.

The teaching aids such as LCD projectors, classroom with Wi-Fi enabled computers, laptops are used for effec process.

Our college library has good number of e-books, journals, e-journals etc. Both the staff and students make ti



All the departments conduct class-room seminars, workshops, faculty exchange programmes by using the advanced teaching.

The college seminar hall is fully equipped with ICT tools .

#### Use of Multi Media in the class room

In the curricular activities multimedia plays a vital role. Since the teaching method depends on nature of topic as far as possible. In the teaching learning process some topics are easily digestible, some topics seem difficult, for group discussions which are shown in the class room. Now a days all sorts of resources are available on internet.

Teaching process has different stages :

1. To create perfect learning environment.
2. To make the topic effective.
3. To make the topic familiar by elaboration.
4. To allow discussions, assignments and recap on the topic.

Use of internet (wi-fi) in teaching learning process :

In these days internet is playing an important role in the teaching learning process. Our classrooms have internet where in the teachers make notes, documents, use PowerPoint presentations and give assignments on the related topics. It provides more support in providing extra information and at the same time creates new platform for the students to share their knowledge.

To make this process successful and effective, teachers are trained to update their knowledge. Introduction of ICT helps students to perform better and helps them to update their level of learning technically.

File Description
------------------

Upload any additional information
-----------------------------------

Provide link for webpage describing the ICT enabled tools for effective teaching-learning process
---

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Document
------------------	----------

Upload, number of students enrolled and full time teachers on roll.	
---	--

Circulars pertaining to assigning mentors to mentees	
--	--

mentor/mentee ratio	
---------------------	--

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
------------------	-----------

Full time teachers and sanctioned posts for year (Data Template)	
--	--

Any additional information	
----------------------------	--

List of the faculty members authenticated by the Head of HEI	
--	--

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only higher education)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description
------------------

Any additional information
----------------------------

List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)
---

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

32

File Description
------------------

Any additional information
----------------------------

List of Teachers including their PAN, designation, dept. and experience details(Data Template)
--

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Two internal assessment tests are conducted in each semester in the college. As per the circular of Registrar, University, Belagavi . The two tests are conducted for odd and even semester for all the degree students.



1.Accounting: Acquire knowledge of accounting of different firms. 2.Marketing: Understand marketing strategies. 3.Management Accounting: Analyses of Financial Statements and Determination of financial ratios. 4.Taxation: of individuals, firms etc., 5.Specific Areas: Gaining Knowledge of business management and of banking and insurance. 6.Administration: The subject Secretarial Practice helps them to know company administration. 7.Computer Application: The subject studied in semesters helps to know about application of computer techniques in business. 8.Computer Application: Develops the concepts of modern physics and learn application of physics in day to day life. 9.Maths: higher mathematics and ability to solve problem. 10.Chemistry: They also learn about chemical mechanism and practical reactions. 11.Computer Science: Empowers to design, implement and evaluate computer system, process, complement and outcomes are- Students will develop skills of effective management and take on more responsibilities in future. 12.Area of their interest. The ability to understand, analyse and apply management concepts in the areas related to business resources and finance for efficient running of business organisation for varying complexity in competitive environment. 13.Courses help students to earn their livelihood and lead their life. D) Certificate courses- Our institution offers certificate courses in Indian Constitution, Spoken English, Yoga & Meditation and Online Certificate course in Computer Application.

We have put in the college website the Pos and Cos. At the induction/orientation programme at the beginning of the year, students are briefed about the POs. The concerned faculty of each department makes it a point to convey it to the students.

File Description	Documents
Upload any additional information	
Paste link for Additional information	
Upload COs for all courses (exemplars from Glossary)	

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

The institution has developed following methods for measuring attainment of POs, PSOs and Copotential capacities of students. The effects of programmes are measured on the following basis-

1. Performance of students in internal tests.
2. Students' presentation in classroom seminars, quiz and other competitions.
3. Joining higher studies and professional courses.
4. Appearing and passing competitive exams.
5. Successful in placement in various jobs of corporate sector.
6. Leadership qualities in coordinating curricular & co-curricular activities.
7. Feedback from alumni, parents, staff & students
8. Alumni meets disclose about the program outcomes as alumni placed in different jobs attend and express satisfaction after graduation.
9. Office records relating to dispatch of Transfer Certificates help to locate number of students processing to higher education.
11. Average passing % of students is 97.53%.
12. The alumni making mark in public life and occupying top positions.

1. Students exam results are perused by the principal .
2. Exam valuation committee scrutinizes the results and interacts with the student community to take their views into account for Course Outcomes and Course Outcomes attainment.
3. Two tests, presentation, articles assessments and attendance, the marks obtained by the students are mapped to Course Outcomes
4. Students feedback on teaching -learning is obtained and is shared with the departments so that appropriate actions are taken.

File Description	Documents
Upload any additional information	
Paste link for Additional information	

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

126

File Description
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)
Upload any additional information
Paste link for the annual report

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and de weblink)**

<http://www.smatrustshivanandcollegekagwad.co.in/ticker/2.7.1%20REPORT%20AND%20ALL%20RELATED%20DOCUMENTS%20%20>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year**

0

File Description	Documents

Any additional information	
e-copies of the grant award letters for sponsored research projects /endowments	
List of endowments / projects with details of grants(Data Template)	

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	
Any additional information	
Supporting document from Funding Agency	
Paste link to funding agency website	

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

7

File Description
Report of the event
Any additional information
List of workshops/seminars during last 5 years (Data Template)

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description
Any additional information
List of research papers by title, author, department, name and year of publication (Data Template)

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings**

5

File Description
Any additional information
List books and chapters edited volumes/ books published (Data Template)

**3.3 - Extension Activities**

**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, a**

The changing times have brought about a reorientation of extension education. Extension activities concentrate in an understandable manner new ideas and improved technologies of practical utility to the rural, tribal and urban underprivileged people. It enables us to use the newly acquired knowledge and skills to improve their general social science that attempts to adopt various strategies of change in the behavior patterns of people through scientific innovations for the improvement of their standard of living. The idea behind the extension work is a task of social work. Extension makes good communities better and progressive. Extension contributes to national development. Our Physical education department and NCC units conduct many extension activities in the society they are as

1. International Yoga day
2. Swatch Bharat Abhiyana
3. Atma Nirbhar Bharat
4. Quiz Competitions
5. Covid awareness etc..

File Description	Documents
Paste link for additional information	
Upload any additional information	

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Docume
Any additional information	
Number of awards for extension activities in last 5 year(Data Template)	
e-copy of the award letters	

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the prog awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organiza YRC etc., during the year**

5

File Description
Reports of the event organized
Any additional information
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Gove NCC/ Red Cross/ YRC etc., during the year**

600

File Description
Report of the event
Any additional information
Number of students participating in extension activities with Govt. or NGO etc (Data Template)

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job traini**

3

File Description
e-copies of linkage related Document
Details of linkages with institutions/industries for internship (Data Template)
Any additional information

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the ye**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate house**

3

File Description
e-Copies of the MoUs with institution./ industry/corporate houses
Any additional information
Details of functional MoUs with institutions of national, international importance, other universities etc during the year

## **INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

**4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipm**

Governing Body of SMA T's, Shivanand College, Kagwad, is the apex body of the college which formulates polic in executing and monitoring infrastructure. Various committees of the management suggest their recommendatio infrastructure. The college is located in a vast and peaceful area of 6 acres just beside the Bus stand and and on the border of Karnataka. Adequate infrastructure is created to improve the quality of education. Follo facilities are available : i. Class Rooms : The College has 20 spacious classrooms with proper lighting faci ventilated. Of them, six rooms are big in size. Nine lecture halls are equipped with ICT facility. ii. Labor separate laboratories for Computer, Physics, Chemistry and Language. Computer laboratory has 71 computers co Fi Facility. Each student is given one computer during practical period. Battery backup is provided to avoid is equipped with wall mounted LCD projector and screen. There are Laboratory facilities for B.Sc. Students fo Chemistry. A Separate English Language Lab is also provided for students.

iii. Seminar Hall : The College has a Seminar cum function hall to organize Seminars, Workshops and Conferen approximately 250 students which is equipped with audio-visual facility and wall mounted LCD projector and a Connectivity: There are 5 BSNL broadband internet and Wi-Fi facilities available in the Library, Staff Room, Chamber, Computer Lab. and other Labs. v. Library: The College has a spacious library hall with an area of a is divided in compartments to provide special reading space for students and staff members. The Library has connection with Wi-Fi facility, Easy Lib Software, caliber e-book Management and Open Access Facility. vi. Th land line phone, computer, internet, printer, intercom and facility of giving direct class room instructions vii. A separate staff room for teachers with basic facility, separate furnished hall for IQAC with internet, and separate ladies' rest room with basic facilities are provided. viii. The care is taken to provide safety students by installing CC Cameras to cover theentire building and campus. ix. There are three working bore w

The NSS office built by Volunteers and Officers with computer facility, NCC Office with computer. xi. There meters.) Indoor Sports Hall with all basic facilities. Separate office room with computer is also provided There is vehicle parking shed for students and staff, built by NSS Volunteers and fund of Young leader award and Sports Affairs, New Delhi, through RCUB. xiii. Aqua Guard with 120 liters is installed to provide RO safe students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/4">http://www.smatrustshivanandcollegekagwad.co.in/ticker/4</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**SMAT' s**

Shivanand College, Kagwad

**Sports Activities**

i. Outdoor : College has vast play ground with 200 (mtrs) track field, Cricket, Kho-Kho Ground, HighJump, Lo grounds etc.

ii. Indoor : The College has newly built indoor sports training facilities hall for indoor games.

iii. Gym facility Hall : There is a Gymnasium facility with eleven stations to support students for developi installed at one corner of Indoor Sports Training facility hall.

3 Students have been awarded with University Blues Award in, Ball Badminton, Kho-Kho.

iv. Seminar Hall : There is a seminar hall with a capacity of two hundred fifty students which is used as fu for conducting Workshops, Seminars, Conferences, Youth Festivals and Functions. All cultural events of Colle conducted in the same hall. There is also open theatre to organize Mega- Cultural Events, which is used for b festivals.

v. There is a short term Yoga training facility in the college. The college arranges Yoga Training Camps of inviting expert Yoga teachers, Swamiji's from various places. Every year, on 21st June International Yoga Da all the students. Workshops on Yoga and Health are organized by the college. Yoga and meditation value added organized in College.

vi. National Service Scheme : The college has two units with 100 Volunteers each ( Central and State units).

vii. The College has an NCC Unit with 108 Cadets' Strength. It is a unit consisting of 73 Male cadets and 35 NIC/RD/TS/BLCU/CATC/Army Attachment camps regularly.

viii. Cultural Activities : There is a big function hall. All cultural and public speaking activities are ca which is equipped with furniture, wall mounted LCD projector, audio-visual aids and screen to accommodate ab hired to train students for cultural events.

ix. Health and Hygiene : The college is located in Rural and Border Area of Maharashtra in a beautiful peace. Air pollution and Sound pollution. The college with plenty of trees and a small portion of lawn, kept the col free. And also we have two beautiful Gardens viz. Botanical and Medicinal plant (Ayurvedic) Garden.

File Description	Documents
Upload any additional information	
Paste link for additional information	

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description
Upload any additional information
Paste link for additional information
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.65

File Description
Upload any additional information
Upload audited utilization statements
Upload Details of budget allocation, excluding salary during the year (Data Template)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software : Easylib

Nature of automation ( fully or partially) Partially

Version : 4.3.3

Year of Automation : 2004

SMAT's Shivanand College Dnyanyogi Granthalaya

The vision of our college to provide equal opportunities of Higher education to rural youth and mission comm knowledge in order to fulfil the vision and mission of the college given by his H.H. Shri. Mallikarjun Mahas guiding angel of this institution H.H. Shri. Siddhewar Swamiji Dnyana yogashram Vijaypur his named as Dnyana guidance of our chairman H.H. Shri. Kadashiddhewar Swamiji , Siddhagiri Matt, Kaneri, H.H. Shri. Yetishwaran beloved Principal and staff we have been compete and meet the challenges of new education system.

The Library functions as primary Knowledge resource centre to students and teaching faculty of the college l journals magazines project work report and doctoral thesis of college teaching staff. Apart from text books rare books, reference books like Encyclopaedia, Dictionaries, Year books, Competitive exam books carrier guid personality development. Library also has access E-books, E-journals though N-List and calibre e content man

Vision and Mission of the Library:

Vision ; Catering to needs of rural students.

Mission : Timely Provision of books and Information to make them ready for competitive world.

Objectives :

1. To encourage reading habits among students by awarding prizes.
2. To Guide students about Open Access System
3. To Guide students to collect the information at e-content dominos
4. To enrich the Library with addition of new volumes, Journals and Magazines.
5. To provide additional books to poor and physical handicapped students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/E-Libr">http://www.smatrustshivanandcollegekagwad.co.in/ticker/E-Libr</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description
Upload any additional information
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.16

File Description
Any additional information
Audited statements of accounts
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)

4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest complete)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Do
Any additional information	
Details of library usage by teachers and students	

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Updating of IT facilities available at the college is being undertaken as per the need. The increasing use o processes has been kept in mind, as also the needs of students. A lot of thinking goes in to upgrade our IT are suited to the needs of teaching.

The requirement of IT hardware and software is discussed at the staff meetings, and a decision is taken to p manner. With a lot of focus on online teaching which is going to be the new normal, it is very important to l versions of technical advancements. The information about the latest available technology is brought to the social media and a discussion is held to check the feasibility of the product to our needs. Routine day-to-d accessories is carried out by the in-house technical staff. An agreement is signed with a Reset -Computer.

The major repairs to equipment and updating of software etc, are vested with them. The campus is wi-fi enabled access internet through their devices. This is done to enable the students to use internet for constructive functioning of IT/ICT facilities - a dedicated power generator is available.

File Description	Documents
Upload any additional information	
Paste link for additional information	

**4.3.2 - Number of Computers**

83

File Description	Documents
Upload any additional information	
Student - computer ratio	

**4.3.3 - Bandwidth of internet connection in the Institution**      **A. ≥ 50MBPS**

File Description	Docume
Upload any additional Information	
Details of available bandwidth of internet connection in the Institution	

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component durin**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary compo**

10.57

File Description	
Upload any additional information	
Audited statements of accounts.	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, classrooms etc.

The college follows the following procedures for maintenance and utilization of its assets.

1. Policy related to Maintenance and utilization of computers, its accessories and other electronic material.

In case of following matters annual maintenance contract is entered with the service provider

1. Computers
2. Accessories
3. Software
4. Internet
5. Website
6. UPS systems

1. Utilization of Computers

The computer laboratory has 71 computers connected with internet and wi-fi facility. The computers are used by students. Each student is given one computer during practical period. Battery backup is provided to avoid power outage. Projector and screen is available in computer lab.

1. Utilization of class rooms

The college has 20 spacious classrooms with proper lighting facilities. Rooms are airy and ventilated. Total seminar hall are well equipped with ICT facility.

1. Library

The college has a spacious library hall with an area of 200 sq. mtrs which has been divided in compartments for students and staff members. The library has a broadband internet connection with Wi-Fi facility, E-book Management and open access facility.

1. Seminar Hall

The college has a seminar cum function hall to organize seminars, workshops and conferences.

Along with this hall is made available to local police station to conduct various meetings relating to Fair, Festival etc.

1. The open air platform

Our college provides its open air platform to Shri Datta Sahakari Sugar Factory, Shirol (Maharashtra) to organize Drip irrigation system, Improved sugarcane farming etc.

1. Indoor Sports Hall



Our college has spacious indoor sports hall which is used for conducting inter collegiate, University select, Tennis, Badminton and other sports activities.

**Procedure for maintaining class rooms**

The college has 20 spacious classrooms with proper lighting facilities which are maintained as follows-

1. A special person is nominated for maintaining the classrooms every year.
2. Inventories are kept up to date every year and it is verified by the principal.
3. At the end of the academic year stock of classrooms are verified and the same is submitted for verification.

**Maintenance of Laboratories:**

1. The concerned HODs of the each department shall be responsible to maintain their labs viz. Physics, Chemistry, Biology, etc.
2. Stock register is kept updated and it is cross checked by the Principal at the end of the year.
3. The ICT facilities are timely cross verified by HOD of Computer Science Department and if there are any deficiencies, a notice is sent to the Principal.

**Maintenance of Indoor Sports Hall and Sports Department**

The physical director of the college has to maintain the Indoor Sports Hall and has to keep all stock registers and equipments.

File Description	Documents
Upload any additional information	
Paste link for additional information	

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

516

File Description
Upload self attested letter with the list of students sanctioned scholarship
Upload any additional information
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

58

File Description
Upload any additional information
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	<a href="http://www.smatrustshivana.org">http://www.smatrustshivana.org</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description
Any additional information
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description
------------------

Upload any additional information

Details of student grievances including sexual harassment and ragging cases

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

05

File Description	Documents
Self-attested list of students placed	
Upload any additional information	

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

08

File Description	Documents
Upload supporting data for student/alumni	
Any additional information	
Details of student progression to higher education	

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/Government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRI government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	
Any additional information	

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	
Any additional information	
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (If more than one award/medal is received by a student, only one will be counted)	

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student representatives on various bodies as per established processes and norms )**

The student council representatives are selected purely on the basis of merit, efficiency and moral values by the college. On the college Gymkhana, one student is selected as a Sports secretary who actively takes part in all the sports activities. Student representatives like Ideal Boy, Ideal Girl, Class representatives and Sports secretary are given an opportunity to participate in various functional committees of the college to assist the staff members for conducting various activities/events. The president and one of the staff members is Chairman.

An active student council is formed in the college by selecting the Ideal Boy, Ideal Girl, Class Representatives and other active students from each class. The NSS, NCC, YRC, RRC, Career Academy, Annual Fest and Gymkhana Day are organized with the full participation of these student representatives with the guidance of staff members of concerned committees.

As a regular procedure, every month joint meeting of principal, S.W.O and student representatives is organized to participate to share problems of students and to discuss academic and administrative matters.

File Description	Documents
Paste link for additional information	
Upload any additional information	

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the Institution)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

39

File Description	Documents

Report of the event

Upload any additional information

Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other Template)

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other

The Alumni Association is registered under the Karnataka Co-operative Registration Act 1960 (Karnataka Act 1960) as Shivanand College Alumni Association, Kagwad, Taluka Kagwad, District - Belagavi as per the registration number.

Non - Financial Assistance :

Alumni Association is active and organizes good number of functions. We invite alumni achievers as Chief Guest every year.

1. Alumni sharing their work Experience with the students and to make them more competent. (On the occasion of Gymkhana Day Celebrations)

2. The Alumni participate in the college events.

3. The Association actively participates in NSS and NCC Activities.

The President of Alumni Association along with his office bearers attends National Festivals, Inaugural Functions, Association's Activities and Annual Social Gathering and Farewell Function. The Association members participate in various activities for the improvement of quality of education.

Financial Assistance :

The objectives behind this

1. To encourage present meritorious students by awarding cash prizes every year.

2. To felicitate Alumni Achievers by recognizing their special achievements at Annual Fest.

3. To collect membership fee of Rs. 100/- (One hundred Only) from outgoing students every year.

4. To provide sponsorships to conduct the Inter-collegiate Zonal Level Sports Tournaments in our college.

File Description	Documents
Paste link for additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/5">http://www.smatrustshivanandcollegekagwad.co.in/ticker/5</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Teaching Staff :

The role of the college is most significant in the development of leadership which is the urgent need of the college. It helps to develop the leadership by providing the facilities to staff and students to develop their leadership manners.

The principal is first among equals, and he is ex-officio member of Management Committee. He acts as link between staff and students. Similarly the staff secretary is leader of teaching faculty and he acts as link between Principal, staff and students.

Each head of the Department is the leader in his/her respective department & provides needy directions to his/her staff regarding administrative, Academic activities and he Co-ordinates with other departments, office & principal. Staff members and are the members and Chairmen of the functioning committees. Hence the staff members are link between staff and students. This provides an ample opportunity to teachers in moulding the personalities of the students as well as the policies with the co-operation of the students. The role of IQAC is most important, because it is responsible for the monitoring and quality enhancement. Further it is a unique component in the management of the college.

Non Teaching Staff

The role of non-teaching staff is as equally important as teaching staff, without which the administration of the college is incomplete. Like teaching staff the non teaching staff are also the members of functional committees of the college.

The Office Superintendent acts as co-ordinator, so he plays a key role in all the activities and development of the college. His work is distributed among the members of non teaching staff. So it makes administration of the college very effective.

The students

Today's students are the tomorrow's leaders of the nation, hence college provides the most important platform for their leadership qualities.

In our college the Ideal Boy/Ideal Girl, Class Representatives, Ladies Representatives and Sports Representatives are selected through the process of moral and meritorious tests, which are conducted by the Moral Panel. CRs are all members of the Functional Committees. They act as link between students Principal and Staff. Further the units like N.S.S, N.C.C, Red Cross, Red Ribbin Club, Scouts and Guides, Heritage Club, Career Development Laboratory, Social Sciences Association, Commerce Association etc, which provide scope for students to exercise leadership qualities. The meetings of student representatives members meeting are conducted by S.W.O & the Principal month and get the feedback. Simply IB/IG has given status of members of IQAC. Thus all efforts are made for the personality of students which result into the development of leadership quality in students. So Number of students participated in CATC (Combined Annual Training Camp) of NCC, number of NSS students participated in Day period at New Delhi. Number of Prizes were won by our students in inter collegiate and University competitions like Singing Dance etc. It indicates the mission & vision of our college which became successful in creating the leadership qualities in staff and students.

File Description	Documents
Paste link for additional information	
Upload any additional information	

**6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.**

The college has a decentralized structure for decision making in all academic and administrative operations. The college is drafted by the top management which consists of the Chairman, the Principal, Heads of the Department and a coordinator who plans on its effective implementation.

Participative management is practiced in various activities like the conduct of induction programme, mentors and timetable committee, seminars, workshops, intercollegiate sports etc., covering all the activities of the college. For smooth functioning, these committees are formed which consist of teaching staff, non-teaching staff as well as students.

File Description	Documents
Paste link for additional information	
Upload any additional information	

**6.2 - Strategy Development and Deployment**

**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

**SUCCESSFUL IMPLEMENTATION OF THE PERSPECTIVE PLAN.**

**Deployment of perspective Plan: Starting of Skill development Courses**

**Introduction:**

Input received from the parents, students, and the stakeholders necessitated the starting of skill development courses. The top management took initiative in ensuring its implementation. Besides, the last NAAC peer review included the starting of new Skill development courses.

**Executions:**

The college applied to Chief Minister Kaushalya Karnatak Yojane (CMKKY), Karnataka government scheme for permission to start skill development courses. Necessary documentation was prepared and sent, after that koushalya abiruddi committee seeing the facilities in our campus they agreed to provide the skill development course and approved with conditions.

1. Recruitment of qualified teaching staff according to existing need.
2. Facilitate adequate class rooms, labs and library books.

Now according to the Chief Minister Kaushalya Karnatak Yojane (CMKKY), according to their conditions we have presently we are running the two programs of skill based which are helpful for students. The two courses which are running are:

- 1) Tailoring Course
- 2) Computer course

**Conclusions:** There is a good response from the students. These courses help to students for their future studies.

File Description	Documents
Strategic Plan and deployment documents on the website	
Paste link for additional information	
Upload any additional information	

**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service.**

**SMAT's**

Shivanand College, Kagwad.

**Board of Management**

Sl. No

Name

Designation

01

Poojya Shri. Yatishwaranand Swamiji

Sole Trustee

02

Poojya Shri. Adrushya Kadasiddheshwara Swamiji

Chairman

03

To be nominated

Secretary

04

Poojya Shri. Dr.Shraddhananda Swamiji

Member

05

Shri. Appasaheb A. Patil

Member

06

Poojya Shri. Ishtaling Swamiji

Member

07

I/c Principal (Degree Section)

Ex-Officio Member

08

I/c Principal (P.U.C)

Ex-Officio Member

Governing body

Shri. Mallikarjun Ashram Trust, Kagwad is a pioneer educational institution which constitutes the Apex body. an academic leader and makes strategies foracademic development. The sole Trustee, Chairman, ManagementComm policies for the enhancement of the quality of education in the institution. It provides essential infrastru of the college.

Service Rules

All government service rules and regulations of the Governmentare followed. Promotions, increments, protectio maintained as per the rules and regulations of state government and UGC.

Recruitment

The permanent full time recruitments are made as per the procedure of State government recruitment policy an faculty. First, the permission to fill up the vacant posts is obtained from the Commissioner of Collegiate E that, the advertisement of recruitment is given in noted daily news papers to invite applications, After rec scrutinisation of applications, the call letters are sent to eligible candidates. The selection will be made State Government & UGC.

Before the commencement of academic year, Principal imparts information about Part time teachers vacancies t Then by the permission of management, the recruitment advertisement is given in daily news papers. After tha through the interview and on the bases of merit and talent.

PromotionPolicies

Promotions are given as per the rules and regulations of state government and UGC guidelines.

Grievances and Redressal mechanism.

Any grievances of staff members are settled by both Principal & Management.

File Description	Documents
Paste link for additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/UG">http://www.smatrustshivanandcollegekagwad.co.in/ticker/UG</a>
Link to Organogram of the Institution webpage	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.2.2%20c">http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.2.2%20c</a>

Upload any additional information

[View File](#)

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description

ERP (Enterprise Resource Planning)Document

Screen shots of user interfaces

Any additional information

Details of implementation of e-governance in areas of operation, Administration etc (Data Template)

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

SMAT's Shivanand College, Kagwad is very democratic, cooperative and supportive to staff members

The following facilities are provided to teaching and non- teaching staff

- 1) The college provides group insurance policy to permanent staff with minimum monthly premium .
- 2) All the part time and full time teachers appointed by college management are paid salary on time,credited
- 3)Management gives personnel interest free loans in times of emergency to staff.
- 4) All the staff members are given separate reading room in library with computer facility.
- 5) Staff members are deputed to orientation course, refresher course and faculty development programme.
- 6) Management has setup shivanand College employees co-operative credit society
- 7) Salaries and promotions are as per the government rules
- 8) Staff members are deputed to participate in seminars and conferences.
- 9) Management provides ample opportunities to develop leadership qualities of staff members by nominating the organizers conveners and coordinators of different activities
- 10 Management helps to conduct study tours
- 11 Registration fees to attend to conferences, seminars and workshops are provided by the institution.
- 12 Management allows its employees to become office bearers, members and to attend the meeting of University
- 13) Management felicitates its employees for theircommendable achievements, at theAnnual Fest
- 14) The management provides financial assistance to non-teaching staff, D group employees during emergencies
- 15) Pure drinking water facility, separate wash room and college canteen are provided
- 16) Family Benefit fund etc are also provided in the college

File Description

Documents

Paste link for additional information

Upload any additional information

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professioni**

00

File Description

Upload any additional information

Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching s**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non**

3

File Description

Reports of the Human Resource Development Centres (UGCASC or other relevant centres).

Reports of Academic Staff College or similar centers

Upload any additional information

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Templa

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Developm  
Induction Programmes, Refresher Course, Short Term Course etc.)**

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programmes, Refresher Course year

8

File Description

IQAC report summary

Reports of the Human Resource Development Centres (UGCASC or other relevant centers)

Upload any additional information

Details of teachers attending professional development programmes during the year (Data Template)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to evaluate the performance of faculty in teaching, research and extension programmes the college has adopted a method. In order to get enhanced AGP, the teachers are instructed to keep records for calculation API score. Each teacher has to handover his or her self evaluation of the academic and co-curricular activities. Similarly each teacher should submit a report regarding the paper presentation. Each teacher is evaluated and analysed on the duties performed according to the job description. During the staff meeting the Principal appreciates good performance of the faculty members and motivates them to improve their practices in the interest of college, students and self development. Evaluation of teaching faculty by the students is done at the end of each academic year. Further IQAC has taken the quality enhancement initiatives. As a result various programmes are conducted.

Further the daily work dairies and attendance registers are checked, signed by HOD every week. Principal at the end of the year gives time to time essential suggestions for the improvement.

File Description

Documents

Paste link for additional information

Upload any additional information

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out and the mechanism for settling audit objections within a maximum of 200 words

Transparency in Finance

The Institution has adopted 3 types of audits such as Internal Cheeking, External and Government Audit.

Internal Audit

SMAT's Shivanand College, Kagwad has an internal audit team, This team visits the college bi- annually to conduct an audit. The team consists of qualified senior professors, under the guidance of BOM, and the Principal. The Office superintendent, details including salary and increment, fee collection, staff leave, records etc. The process of procuring materials and maintenances are also put under scrutiny. Team, then submits the report to BOM. Any objections or observations are noted in the report. The Principal also inspects the report. Appropriate steps for remedial action are taken as per the audit report.

External Audits :

The institution also has external audit mechanism carried out by Mr. Sachin A. Lakkannavar, CA. The Finance Department maintains the record of documents. Audited Financial Statements including Income and Expenditure details for scheduled periods are submitted to him.

1. Fixed Assets and additions to it.
2. Employee Remuneration and Benefits.
3. Operating and Administrative Costs.
4. Repairs and Maintenance

Reports are prepared by them following the due process and then the same is filed with the required Government authorities. An external audit is conducted once in a year.

Dates of Internal/External Audits

Financial Year

Internal Audit

External Audit

2020-21

17/07/2020

28/04/2021

01/04/2021

To promote greater transparency and to prevent financial mismanagement,

1. No Cash transaction is encouraged.
2. Fee payment through online method is made mandatory.
3. Material procuring/Purchase committee process.

1. The requirements of the Departments Institution are raised by the respective HOD's and staff concerned.
2. The quotations for the requirements are called for from a minimum of three vendors.

3. The comparative statement of the quoted prices of the vendors is placed before the committee for necessary approval.
4. The best quotation is chosen with the approval of the principal.
5. The purchase orders are placed with the vendor.
6. Once the materials are received by the institution they are subject to physical verification and the same is recorded in the stock register.

The requirements of the departments will be issued on the basis of the indents from the Heads of the Departments.

#### The Government Audit

The Government audit of the college is done by the Audit Department of Government of Karnataka and JDCE Dharmavaram at the college.

File Description	Documents
Paste link for additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.4.2.1">http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.4.2.1</a>
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.02677

File Description
Annual statements of accounts
Any additional information
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and optimal utilization resources. The college comes under the Government of Karnataka. Therefore, the salaries of permanent employees paid by the government.

Student fees main source of funds at the college. Comparatively affordable fee is collected (through cheques/cash) from student without violating any of the standard norms. No capitation fee is collected, the collected funds are used for the expenditure to run the institution.

After a scrutiny of the budget submitted by the college at the beginning of financial year, the Trust decides the contribution.

The college auditorium- indoor and outdoor, the sports facilities indoor and outdoor, gym could be rented out to the community. However, discretion of the management is applicable.

The computer lab would be made available for any activity for external agencies or corporate houses for their programmes.

The college is open to receive of sponsorship financial & also in kind of the organization of any academic/cultural activities. For transparency and accountability, the process out line in the SOP must be followed.

All these funds are utilized only for administering/running the college.

File Description	Documents
Paste link for additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.4.3">http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.4.3</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

According to NAAC Peer team recommendations the IQAC took initiative to improve the quality, content and use of programmes and infrastructure.

The following two initiatives that have been institutionalized as a result of the IQAC initiative are:

The following recommendations of NAAC Peer Team for quality enhancement of the institution are implemented for which are -

1. Outcome Based Education and CBCS to be implemented fully:

We have fully implemented CBCS syllabus for UG course and providing outcome based education. The University has implemented CBCS to all programs and the syllabus as been changed according to the requirement, where the student can link their goal to achieve their outcomes in education.

2. Outdoor sports facility need to be developed:

Sports Dept is active department in the college. All most all students are participating in outdoor games, in minor games and some are in athletics, so our college has 2 acres of ground which is properly leveled by us. We have provided 200 mtrs track, Volley Ball court, Kho-Kho court and Cricket pitch etc.

So college ground is usefull to the students for physical development and an well as practicing various inter-college sports.

We conduct zonal level outdoor sports and Athletic meets.



File Description	Documents
Paste link for additional information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.5.1%20BCS%20c">http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.5.1%20BCS%20c</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic interval and recorded the incremental improvement in various activities

The IQAC is established as per the norms of the NAAC in year 2005. It reviews the teaching learning process periodically. It conducts meetings of all faculty members with Principal to ensure that teaching continued according to events of calendar. It reviews the meetings and minutes of previous IQAC meetings.

The methods which are followed to review teaching-learning process and its outputs periodically by IQAC are as follows:  
Preparation of Teaching Plans

Before the commencement of each semester, the IQAC reviews the preparation of the teaching plan by every teacher as per norms.

The class-wise meetings are conducted soon after the end of internal test. The feedback from the students are taken by S.W.O and IQAC office bearers. Accordingly suitable measures are taken.

Organizing P.T. A Meets

The parents and teacher meeting is conducted once in a year. Parents are the important stake-holders of the education. They are invited by sending invitation letters personally to the parents by teachers. In the meetings, the detailed information about their children and information regarding the academic and moral performance of their children and urged to take interest in their children's education.

Distribution of Internal Tests marks

The academic performance of each student is evaluated in two components as per norms of the university.

1. Internal Assessment Test - The internal assessment component carries 20 marks. These 20 marks are allotted as follows: 4 marks each semester. The first test of 4 marks and the second test of 10 marks and rest of six marks are divided as follows: 3 marks for general participation in NCC, N.S.S, Seminar, home assignment and behavior.

2. External Test - It is the second component of evaluation of students consisting of semester end examination conducted by the university.

IQAC monitors the allotment of internal marks as per university norms and displayed on the notice board for the students.  
Syllabus Coverage

IQAC monitors timely coverage of the syllabus by teachers in their subjects. And it asks the teachers to conduct, if necessary, the extra classes on Sundays and public holidays in order to cover the gaps in the syllabus.

Teachers' Daily Diary

As per the rules of the government and university, every teacher should maintain his/her daily work diary. It helps in maintaining continuity in teaching-learning process. Daily Diary is signed by HOD at end of every week and Principal at the end of the month. It helps to plan the extra-curricular activities to be taken by the teacher. Further, IQAC reviews the teacher's diary and recommends the suggestions.

The IQAC generally conducts the students' meeting which consists of the Ideal boy, Ideal Girl, CRs of all classes, representatives and the meeting is headed by the Principal and S.W.O.

Study Tours and Project Reports

IQAC advises the staff members to arrange study tours and industrial visits for students.

Teachers Exchange Program

Special lecturers are arranged by expert teachers from other reputed colleges and our college teachers also go to other colleges to deliver special lectures on various subjects of their specialization.

Evaluation of Students' Achievement

IQAC ensures the performance evaluation of students after the declaration of results by the university. Department-wise and subject-wise results are analyzed by each class teachers. Tests, assignments, group discussions, seminars and presentations are arranged by concerned teacher by using LCD, Wi-Fi. We collect the feedback from the students.

Monitors Revision Sessions : IQAC ensures that previous years' question papers are discussed after completion of the semester to students to understand the patterns of question paper. It also reviews the continuation of short time certificate holders.

File Description	Documents
Paste link for additional information	
Upload any additional information	No File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

D. Any 1 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.5.3iqac%20mee">http://www.smatrustshivanandcollegekagwad.co.in/ticker/6.5.3iqac%20mee</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

- 1.Safety and Security
- 2.Counselling
- 3.Common Room

Response:

Response

#### 1. Safety and Security

The college building and campus is under surveillance of C.C. Cameras which are installed in different places.

Anti-Sexual Harassment Cell is functioning under lady co-ordinator who monitors the Safety and Security of girls campus. The ladies security measures are under the strict vigilance of Principal and student welfare officer. Harassment boards have been displayed on the walls of college building.

#### 2. Counseling

There are two types of counseling

- (a) Personal Counselling.
- (b) Academic counselling
- (a) Personal Counselling

There is a close relationship between student and teachers in college. It helps for personal counselling. When the students are in depression, at that time, the teachers take time for the personal care personal counselling. And that helps to the students to overcome the depression.

Thus, the faculty of the institution are always engaged in various types of counselling.

#### (b) Academic Counselling

Following are the steps taken by faculty as career counselling

- 1.Information given to the students regarding various academic facilities available.
- 2.Students are guided and motivated in preparing for career through internet surfing and library works.
- 3.Providing study materials for the competitive examinations to regular students as well as Alumni.
- 4.The faculty provides assistance to the students whenever they ask for it.
- 5.Special lectures and programmes are conducted for counselling the students.

At the college, the Counseling and Career Guidance Cell is functioning under the guidance of Principal and C member. Counselling is made to girl students whenever it is necessary. There is a personal care because of the college. Ladies' Association, Anti-Sexual Harassment Cell and Grievances Redressal Cells conduct meeting and sensitizing activities. Moreover, Swamiji of Shri. Mallikarjun Ashram provides moral and ethical lectures to time. It helps to cultivate the good habits among the lady students as well as boy students.

#### 3. Common Room

Institution has provided a common rest room for girls. It contains the basic facilities like RO machine installed water. As the privacy is prime concern and free from CC camera, the common restroom is able to avoid disturbance. common rest room has annexed to it the facilities like attached bath room and toilets. A lady Teacher and lady enter into the ladies' common room. They are assigned the duty of supervision of the common rest room.

File Description	Documents

Annual gender sensitization action plan	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticke">http://www.smatrustshivanandcollegekagwad.co.in/ticke</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.smatrustshivanandcollegekagwad.co.in/ticke%20Copy.pdf">http://www.smatrustshivanandcollegekagwad.co.in/ticke%20Copy.pdf</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures</b> Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	
Any other relevant information	
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 v waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste ma</b>	
1. Solid Waste Management Papers, Glasses, Plastics are the solid wastes which are created in campus. Dustbins are placed at various places of the campus to manage the solid waste. Information is given to students to use the dustbins and the waste is disposed off in the safe place. The decomposing of the wet solid waste is used as manure. The library waste is sent to local paper buyers and the waste papers are burnt to avoid the leaking out of college information. 2. Liquid Waste Management: The college has Chemistry Laboratory which is producing liquid waste. Such a liquid waste of the laboratory is safely disposed off with appropriate safety measures in laboratory and toilet and bathroom liquid waste is used to water plants. 3. E-waste Management Whatever e-waste is produced in the form of monitors, CPUs, Computers, Key Boards, Mouse, Wires etc. is sent to local buyers. Therefore, the problem of e-waste management does not arise in the college campus. Thus, the college is safe and free from hazards of waste.	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://www.smatrustshivanandcollegekagwad.co.in/">http://www.smatrustshivanandcollegekagwad.co.in/</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	
Any other relevant information	
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	
Any other relevant documents	
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	
Certification by the auditing agency	
Certificates of the awards received	
Any other relevant information	
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	C. Any 2 of the above

File Description	Docun
Geo tagged photographs / videos of the facilities	
Policy documents and information brochures on the support to be provided	
Details of the Software procured for providing the assistance	
Any other relevant information	

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, and other diversities (within 200 words).

Our institution is situated on the border of Karnataka and Maharashtra. Various programmes have been organized for students community and the public. They mingle the communities with us. The programmes such as celebration of National Day on November 1st every year, the college entertainment committee and the local National festival celebration committee who should be the chief guest and what should cultural activities be organized.

Another speciality of our institution is that we celebrate the local fair of village Goddess Santubai with the college committee. In the fair people from various communities take active role to run all the activities smoothly.

At the same time, on the occasion of National festivals we observe independence day and Republic day in collaboration with the people. National festival celebration committee on the observation of these days we invite special guests like Ministers of the state Govt. The speciality of the observation of the national festival that the flag hoisting by the Tahasildar and Taluka Magistrate, Various students of primary and High school, the police NCC junior and senior past to salute the chief guest and the National flag.

After this the school children of various primary and high school entertain the public by cultural programs.

Gandhi Jayanti is celebrated at our institution distinctive from other educational institutions, on this occasion we observe the festival of various religions. The students of our college belonging to different religions utter prayer and actively participate in the stand, community halls, temples, Masjids, Jain temples and the streets of Kagwad.

Celebration of Kara-hunnime (Prior to Gurupurnima) of Kagwad is of special significance of this festival of the college with the local committee to observe the festival in a grand and peaceful manner. We also participate in the festival and people from nearby villages witness this festival.

File Description
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)
Any other relevant information

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Human rights : The human rights syllabus as subject Indian Constitution is introduced by RCU Belagavi for 1st year students creating awareness on human rights amongst students. Indian constitution day is been celebrated on 26th of November every year to create awareness about law of nation rights and duties of the citizen of india

Voters awareness: The voter awareness cell is encouraging young voters to take part in political process. The cell has decided to celebrate Jan 25th every year as national voter's day. Voters day is been celebrated every year to create awareness among the students about enrolment of names in voterlist and compulsory voting for those who have been included in the voter list.

Gandhi Jayanti: To create awareness of human values every year we celebrate Gandhi jayanti on 2nd of October every year.

Rashtriya Ekata Diwas : Rashtriya ekata divas Is been celebrated every year on 31st of October every year to create awareness of unity amongst the young students.

File Description
Details of activities that inculcate values; necessary to render students in to responsible citizens
Any other relevant information

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above
--	-----------------------

File Description
Code of ethics policy document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes and support of the claims
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the National festivals and birth and death anniversaries of National heroes are celebrated. The National Day workers are invited to deliver lectures on these occasions. Every year, on 15th August and 26th January, functions are organized. Taluka Administration with collaboration of Local National Festival Celebration committee, Gram Panchayat- Kagwad departments. These are held at our college campus. It is the matter of pride for the college. Further, the functions for Independence and Birth and death anniversaries are observed- 1.Independence Day on 15th August.

2. Republic Day on 26th January 3. Sadbhavana Day on 20th August in the name of Rajiv Gandhi. 4. Teachers' Day on 24th September. 6. Mahatma Gandhiji and Lal Bahadur Shastriji on 2nd October. 7. 31st October --- National Rajyotsav on 1st November. 9. Kanakadas Jayanthi 10. Valmiki Jayanthi. 11. Constitution Day on 26th November. 12th January 13. National Youth Week Celebration from 12th to 19th January. 14. Netaji Subhashchandra Bose Jayanti 15. Chhatrapati Shivaji Maharaj Jayanthi on 19th February. 16. Dr. Babasaheb Ambedkar Jayanthi - World Knowledge Day 17. Basav Jayanthi. 18. International Yoga Day 19. National Sports Day.

#### File Description

Annual report of the celebrations and commemorative events for the last (During the year)

Geo tagged photographs of some of the events

Any other relevant information

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Best practice 1

##### Gandhi jayanti

To commemorate father of the nation and martyr, Mahatma Gandhi (The Great Soul)

Objectives: To adopt Gandhian ideology and to build up the spirit of oneness among the Indians, and to practice as simple living and high thinking, non violence etc

The main objectives of the practice are

- 1) To treat all the people equally
- 2) To treat all the regions equally
- 3) To infuse Gandhian principles among the students and to make them better human beings
- 4) To make people aware of cleanliness

The intended outcomes of envisaged are as follows

- 1) The youth have realised the importance of health and hygiene
- 2) Many students have inspired and motivated by the Sarva Dharma Bhajanas
- 3) Several staff and students have brought change in their lives and adopted simple living policy

#### Context :

In the area of computer young generations are heading towards transformation and adopting incoming western culture. To motivate and to inspire them, by introducing our national leaders and their selfless service to the nation, regard celebration of such national heroes is quite essential.

#### Practice:

Prior to the celebration of Gandhi Jayanti, a notice of the same is circulated among the staff and students. in advance. On the day of celebration students of different religions recite the hymns of different religions. Bhajanas.

After the celebration, NCC and NSS Volunteers actively participate in Jathas, making the public aware of bad habits and streets of Kagwad Town. The staff and students pledge the oath to practice, what Gandhi said.

#### Evidence of success:

There are ample of success in practicing the same. NSS unit has bagged the best NSS unit in RCU Belagavi. This has strengthened its reputation in the society.

#### Problem encountered and resources Required :

Hinderences and hurdles are common, if you undertake any constructive work. Problems encountered are:

- 1) Motivating students and bringing them on the right path is difficult task
- 2) Diverting the mind of the youth in the computer era is bit difficult.
- 3) Technical Problems in showing documentary films.

#### Notes :

It is taken to be one of the best practices of our institution. We consider this is a unique practice. We feel proud.

#### Best Practice 2

##### Digital Library :

Libraries have always been a crucial part of the learning process. One can describe the library a centrally located resource that includes an entire spectrum of different types of media (text, video, hypermedia) as well as books. About libraries, the first thing that comes to mind is the physical components such as space, equipment, stock, and other academic material.

No one can deny the role reading play in the life of students. Since digitization has taken over most of the learning and higher education, learning through digital libraries is not a thing of the past anymore. The development of digital libraries suggests that students prefer to access information and read content without visiting

While many libraries and universities are digitizing their materials to be accessible to members and the general public, the main benefits of digital libraries for higher education

Objective :

- 1.To collect, organize & collect print & digital information & dissemination at the point of care and for future use
- 2.To provide seamless access to information
- 3.To act as gateway to digital and electronic information
- 4.To develop in to a single access point library
- 5.To develop and conduct tutorials for the users to enable them to effectively utilize the facilities and resources of the Library

1. Advantages of the Digital Library: A digital library is not confined to a particular location or so called distributed all over the world. The user can get his/ her information on his own computer screen by using the network of multimedia system, which provides fingertip access. The spoken words or the graphical display of images having a different impact from the words that are printed. In the new environment owing a document will not be a problem because the user will pay for its uses.

1. No physical boundary:The user of a digital library need not to go to the library physically, people from all over the world can access to the same information, as long as an Internet connection is available.
2. Round the clock availability:Digital libraries can be accessed at any time. 24 hours a day and 365 days a year.
3. Multiple accesses:The same resources can be used at the same time by a number of users.
4. Structured approach:Digital library provides access to much richer content in a more structured manner i.e. from the catalogue to the particular book then to a particular chapter and so on.
5. Information retrieval:The user is able to use any search term bellowing to the word or phrase of the entire library will provide very user friendly interfaces, giving click able access to its resources.
6. Preservation and conservation:An exact copy of the original can be made any number of times without any damage to the original.
7. Space:Whereas traditional libraries are limited by storage space. digital libraries have the potential to store information simply because digital information requires very little physical space to contain them. When the library had digitization is the only solution.
8. Networking:A particular digital library can provide the link to any other resources of other digital libraries. Thus, seamlessly integrated resource sharing can be achieved.
9. Cost:The cost of maintaining a digital library is much lower than that of a traditional library. A traditional library requires large sums of money paying for staff, book maintains, rent, and additional books. Digital libraries do away with these costs.

. Disadvantages of the Digital Library:

The computer viruses, lack of standardization for digitized information, quick degrading properties of digital information, display standard of digital product and its associated problem, health hazard nature of the radiation from monitors in libraries at times handicap.

1. Copyright:Digitization violates the copy right as the thought content of one author can be freely transferred without acknowledgement. So One difficulty to overcome for digital libraries is the way to distribute information. How to distribute information at will while protecting the copyright of the author?
2. Speed of access:As more and more computer are connected to the Internet its speed of access reasonably decrease. It will not evolve to solve the problem then in near future Internet will be full of error messages.
3. Initial cost is high:The infrastructure cost of digital library i.e. the cost of hardware, software; lease; and maintenance is generally very high.
4. Band width:Digital library will need high band for transfer of multimedia resources but the band width is limited due to its over utilization.
5. Efficiency:With the much larger volume of digital information, finding the right material for a specific purpose is difficult.
6. Environment:Digital libraries cannot reproduce the environment of a traditional library. Many people also prefer to read material to be easier than reading material on a computer screen.
7. Preservation:Due to technological developments, a digital library can rapidly become essential.

The intended outcomes are as follows:

1. Instant access to resources
2. No physical boundaries
3. Preservation of resources
4. Real-Time Interaction

### 5. Update information

- : In the era of Information Technology vast development digital media so that information explosion is a reader needs information within time limit. Digital library or E- library helps the reader

Easily access information within fraction of time.

File Description	Documents
Best practices in the Institutional web site	
Any other relevant information	No E

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

##### Shri.VedantKesari Indoor Sports Stadium

The speciality of our esteemed institution is newly built Indoor - Sports Stadium. The stadium is built under proposal and estimation were sent to the U.G.C office in the year 2014-15. Dr. N.C.Pise was Principal then. and U.G.C Sanctioned Rs. 10,000,00.00 in three installment. Since it's estimation was over Rs. 2 Crore. The amount of Rs. 1,59,12,302.00. So the total cost of stadium is Rs 2,29,12,302.00.

The total built up area of the stadium is 1044.20sq meters. The institution had a vision of constructing Indoor youth. The construction of the same, founding pooja ceremony was performed by H.H.Shri. YateshwarandSwamiji 2 years to complete the construction work, and opened for sports during the year 2019-20.

The Indoor Stadium has wi-fi cabin for Physical Director, two separate toilets for men and women, and store shuttle-badminton with teak wooden and sufficient light and ventilation and separate dressing room for men and

On the occasion of the inaugural ceremony of the stadium, we had organized Rani Channamma Inter Collegiate Sports Tournament and Selection Trials for women on 27 and 28 December, 2019.

The games like Table Tennis, Chess, Carrom, Ball-Badminton, Shuttle Badminton, and all kinds of Indoor games umbrella. Such indoor Stadium which is rare even in cosmo-cities. we feel proud that we have such a unique I

Apart from our college students, we have given ample opportunities for out-siders to practice shuttle badminton fees that we are collecting from outsiders, using for stadium maintenance. To keep the stadium clean, a separate toilet of Western and Indian for Men and Women are available.

To keep the sports materials there are separate wardrobes, separate storeroom is at under ground to keep the the open space there is gallery/Balcony for VIPs. Apart from the NAAC peer members, Shri. Shrimant Patil the Small Scale Industry, Govt. of Karnataka and Shri. P. Rajeev Kudachi M.L.A. appreciated our Indoor - Sports the students.

For sports function we have a fixed stage arrangement generously donated by our management. Our Rtd Principal Principal Prof. S.S.Bagane generously donated cash Prizes of Rs. 15,000/- and 25,000.00, for sports respectively

Similarly our dynamic physical Director Shri.R.S.Nagaraddi generously donated Rs. 20,000/- for sofa set and

We have organized number of inter Collegiate tournaments.

File Description	Documents
Appropriate web in the Institutional website	
Any other relevant information	No

#### 7.3.2 - Plan of action for the next academic year

1. To organise seminar , confernce and workshops to enhance quality of education with the digital appliances
2. PG course in Commerce be started.
3. solar plants in the college campus be installed
4. To encouraged the students to get benifits of various certifice courses.